UGEE

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Shenzhen UGEE Technology Co.,Ltd

Email: sales@ugeetech.com

Call: +86 755 33929912

Web site: www.ugeetablet.com

UG05
Signature Pad

Quick Guide

Win7，Win8，Win10

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Contents

1. Product Overview

1.1 Product Introduction

The UGEE UG05 Signature Pad features a 5" high-quality, high-resolution color LCD screen. Its tempered glass cover is firm and anti-scraping, which offers a very natural and comfortable handwriting experience. Its space resolution of 2540 LPI and pressure sensitivity of 2048 levels allows an accurate signature capturing. The customer may download the UGEE signing software toolkit and install it on the Windows PC. The toolkit license is free forever.

Together with the signing software toolkit, the UG05 provides a fast and easy method for the user to sign directly within Microsoft Office and Adobe PDF files. Notification text could also be shown on the display for indication on each signing. The customers may pre-configure specific standby (before and after signing) picture for advertising, promotions or branding.

For secure transaction of the signature data, the UG05 also supports AES256 data encryption and RSA2048 key exchange (*). Each device is assigned a unique hardware ID in order to determine which one is used for a particular signature.
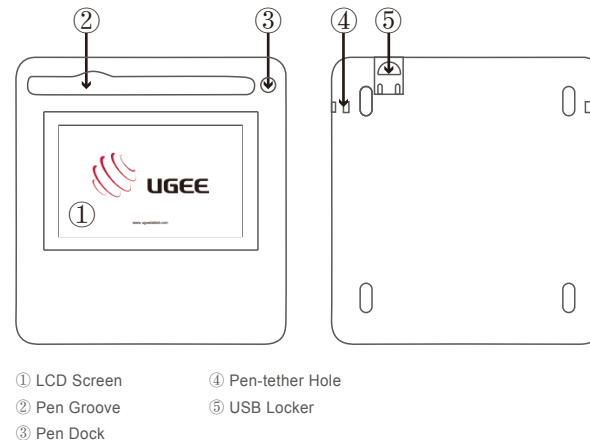
1.2 Pad Overview

① LCD Screen ④ Pen-tether Hole
② Pen Groove ⑤ USB Locker
③ Pen Dock

Image 1.1 The Pad Overview

Notes:

The Pad should be connected to your computer through the USB Cable before it could be used.

2. **Assembly the Pad**

1) Insert the USB Cable into the Pad, and lock it

Image 2.1 Insert the USB Cable into the Pad

2) Connect the Pen via Lanyard

Image 2.2 Tether the Pen to the Pad

3) Connect the Pad with your computer via USB Cable. The Pad will startup and show the below boot logo.

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Image 2.3 Successful startup

3. Sign in Microsoft Office files

3.1 Supported Operating System

Windows: 7/8/10 (32/64bit)

Notes:

1) Disable any the antivirus or firewall software and close any unnecessary background software before starting the installation. Some software, such as OneDrive and Dropbox, may monopolize useful files and prevent a successful installation. On windows computers, please check the system tray on the bottom-right of the desktop and exit any software unrelated to your computer hardware.
2) Uninstall any existing pad software before installing new driver. Other pad drivers will conflict with this Pad or prevent the installation.
3) You can download the latest driver from the website (www.ugeetablet.com). If you choose to download the driver from the website, be sure to extract the package if its compressed as .zip format before running "*.exe" or "*.pkg".

3.2 Supported Microsoft Office versions

1) Microsoft Word 2007 or above;
2) Microsoft Excel 2007 or above;
3) Microsoft PowerPoint 2007 or above

3.3 Install the OfficeAddin software

1) Connect the Pad to your computer via the corded USB included.
2) Please download the latest driver from the support folder of our website (www.ugeetablet.com).
3) Run the "*.exe" file to start installation. Be sure to extract the package before running "*.exe" if it's compressed as .zip format.
4) Restart your computer after a successful installation. The "UGEE Signature" menu will appear on your Microsoft Word. Click the menu, the shortcut "Signature" will appear as below.
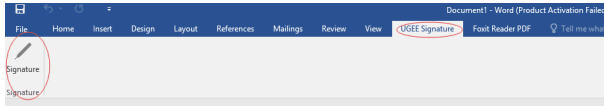
Image 3.1 Signature menu in Microsoft Word

5) Click the Signature button, below popup window will appear. The Signature Pad will also display the signing interface.
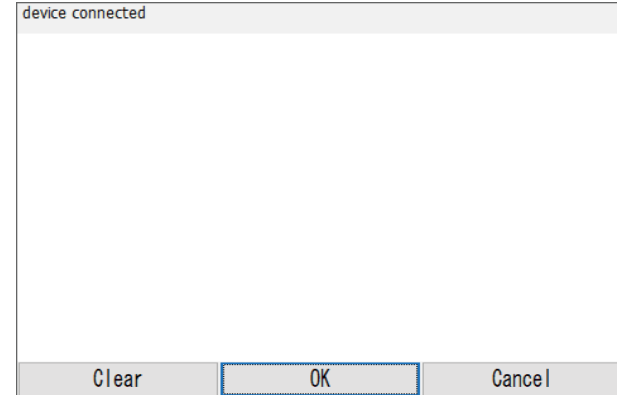
device connected

Clear   OK   Cancel

Image 3.2 Signing popup window on PC

Image 3.3 Signing Interface on the Pad

6) The user signs on the Pad. The signature will be displayed on the PC and Pad synchronously. The user should click OK button on the Pad after signing.
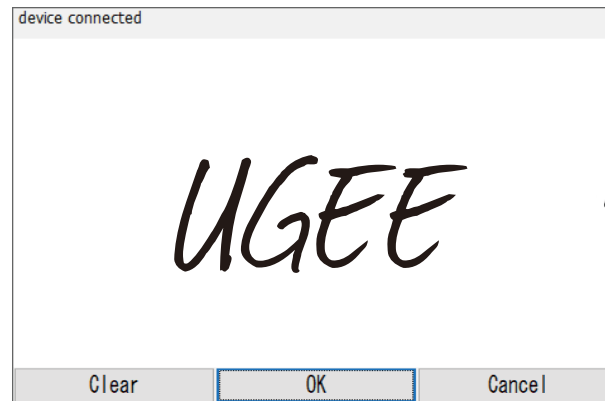

Image 3.4 The signature was displayed on the PC

7) For storing the signature permanently, the customer should save the Word documentations before closing it.

4. Sign in PDF files

4.1 Supported Operating System

Windows: 7/8/10 (32/64bit)

Notes:

1) Disable any the antivirus or firewall software and close any unnecessary background software before starting the installation. Some software, such as OneDrive and Dropbox, may monopolize useful files and prevent a successful installation. On windows computers, please check the system tray on the bottom-right of the desktop and exit any software unrelated to your computer hardware.
2) Uninstall any existing pad software before installing new driver. Other pad drivers will conflict with this Pad or prevent the installation.
3) You can download the latest driver from the website (www.ugeetablet.com). If you choose to download the driver from the website, be sure to extract the package if it's compressed as .zip format before running "*.exe" or "*.pkg".

4.2 Install the UGEE Sign PDF software

1) Connect the Pad to your computer via the corded USB included.
2) Please download the latest driver from the support folder of our website (www.ugeetablet.com).
3) Run the "*.exe" file to start installation. Be sure to extract the package before running "*.exe" if it's compressed as .zip format.
4) After a successful installation, the "UGEE Sign PDF" icon will appear on your PC desktop. Double-click the icon to start the program. Open your PDF file. The Signature shortcut in the Quck Access Toolbar becomes active.
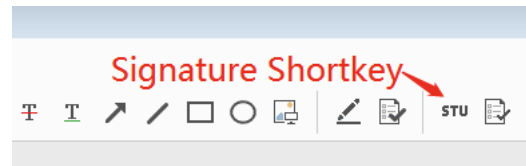
 "UGEE Sign PDF" icon

Image 4.1 The Signature shortcut

5) Click the Signature shortcut, the cursor of your mouse will become a cross symbol. Left-press you mouse and drag in the PDF file, you'll see below popup window. The Signature Pad will also display the signing interface as in Image 3.3.
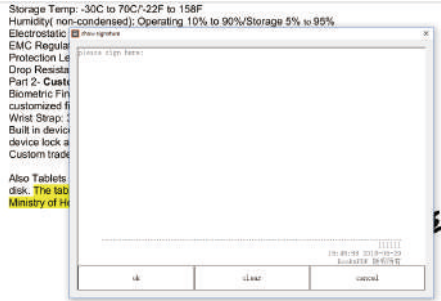

Image 4.2 Signing Popup in UGEE Sign PDF

6) The user signs on the Pad. The signature will be displayed on the PC and Pad synchronously. The user should click OK button on the Pad after signing.

Image 4.3 The signature was displayed on the PC

7) The signature was inserted into the PDF file, which will be saved automatically.
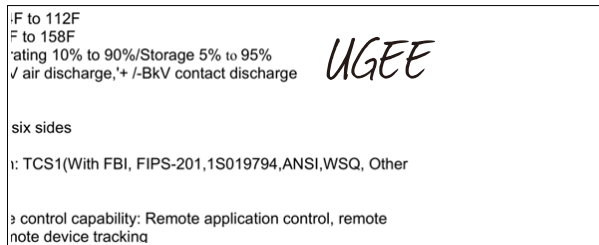

Image 4.3 The signature was inserted into the PDF file

5. Software Uninstallation

5.1 Windows

Open the Start menu, enter [Settings]->[Apps & Features]. Find the target program and right-click and select "Uninstall". Follow the on-screen instructions to install it.
Be sure to reboot your computer after the uninstallation procedure is complete.

If you have any questions, please contact us at:
Website: www.ugeetablet.com
Technical Support: product@ugeetech.com
After-sales Service: support@ugeetech.com